

Central Sussex College

Board meeting to be held on Monday 21st October 2013 at 5:00 pm (Room T11) Crawley Campus

Agenda

Topic	Method	By	
Standing items			
1 <i>to receive</i> apologies for absence and welcome	Oral	Chair	5 mins
2 <i>to note</i> declarations of interest	Oral	Chair	
3 <i>to agree</i> the accuracy of the minutes of the meeting held on 9 th September 2013	Minutes	Clerk	
4 <i>to discuss</i> the schedule of decisions from previous meetings and actions taken	Paper	Clerk	10 mins
5 <i>to discuss</i> matters arising from the minutes but not otherwise on the agenda	Oral	Chair	
Strategic items			
6 <i>to receive</i> an update on the Plan with key performance indicators	Paper	Principal	
<i>to receive</i> an update by the Executive Director (Business Dev'ment) on			40 mins
<ul style="list-style-type: none"> • sales and marketing • the sub-contractor declaration and amounts contracted 	Papers	A Forbes	
Business items			
<i>to receive:</i>			
8 the Finance Report to 30 th September 2013	Paper	S Hutchinson	
9 a report on asset realisation	Oral	and V Gabbe	30 mins
10 a report on the Risk Register	Paper	A Forbes	
11 the Health & Safety Annual Report	Paper	T Bailey	
12 a report of the Audit Committee 23 rd September 2013	Paper	L Rushton	
Closing items			
13 <i>to agree</i> additional items of business for discussion in committees which will meet before the next Board meeting;	Oral	Chair	5 mins
14 Business to be deemed confidential	Oral	Clerk	
15 Confidential item – staff and student Members to be asked to withdraw.	Oral	Chair/Principal	10 mins
Total time			1 hour 30 mins