

Central Sussex College

Minutes of a meeting of the Board held on 3rd March 2014

Present: Clive Behagg, Rachel Booles, Anahita Henry, Chris Maidment (Chair), Clive Nicholas, Ryan Sallows, James Sarmecanic, David Scott, Ramesh Shingadia, Sarah Wright.

In Attendance: Sam Brazier (for item under minute 40), Roger Crossley (Clerk), Adrian Dodwell, Andy Forbes, Kim Morton,

Opening business

2013/14/31 Apologies for absence

Apologies for absence were received.

2013-14/32 Declarations of Interest

Clive Behagg declared an interest.

2013-14/33 Election of Vice-chairs

Chris Maidment reminded Members that the Board was required to appoint one or two Vice Chairs. He said that he wishes to nominate Clive Behagg and Ramesh Shingadia for these positions. This was seconded by Sarah Wright. Chris asked if there were any other nominations. There were none.

Clive Behagg and Ramesh Shingadia left the meeting

Chris put the matter to the vote. Clive Behagg and Ramesh Shingadia were elected unanimously.

Clive Behagg and Ramesh Shingadia rejoined the meeting

Minutes of the meeting held on 16th December 2013

The minutes were agreed as a correct record of the last full meeting of the Board, subject to the correction of a number of literal errors.

2013-14/34 Minutes of the telephone meeting held on 6th February 2014

The minutes were agreed as a correct record of the telephone meeting.

2013-14/35 Schedule of decisions

Members noted that the sale of the caretaker's bungalow had not proceeded as planned but that a new offer had been received.

Consent Agenda

2013-14/36 Members noted the result of the postal ballot on amending the Instrument and

Articles of Government and agreed revisions to the Board's Standing Orders, the Calendar of meetings for the Board and its committees for 2014-15, the membership of committees and the dates and programme for the Board's Conference.

2013-14/37 Report on the Recovery Plan

Sarah Wright introduced the circulated paper. She told Members that actual activity was still in line with the Recovery Plan.

Sarah drew attention to the Key Performance Indicators in the plan.

Members received the Principal's report by exception on the Recovery Plan.

2013-14/38 Revision of mission, values and the strategic direction of the college.

Sarah Wright introduced the circulated paper. She outlined the timetable for consultation and preparation of the plan. She said that the main discussion will be at the Members' Conference in May.

After brief discussion, Members noted the report.

2013-14/39 Report of the last Resources Committee meeting.

Chris Maidment gave a report on the Resources Committee meeting held on 27th January 2014. He drew attention to the recommendation by the committee that the ILT and Accommodation Strategies be agreed. He said that since there were a number of new Members who had not seen the draft strategies, he would ask the Clerk to re-circulate the papers on this item and ask Members to vote remotely on adoption. This was agreed.

Members noted the report on the last Resources Committee meeting.

2013-14/40 Management Accounts.

Sam Brasier introduced the circulated finance report. He outlined the issues of key importance to the Board, summarised in the introductory table.

Chris asked about the implications for the next financial year. Andy Forbes outlined the position on funding which would be based on this year's numbers. There was discussion on profiling, forecasting and the variability of funding year-on-year.

After discussion, Member noted the report.

2013-14/41 Report of the last Standards Committee meeting.

Clive Behagg gave a report on the Standards Committee meeting held on 10th February 2014. He said that key areas for attention are to ensure that the rigour of the Self-assessment Review is matched by similar rigour in the Quality Improvement Plan (QIP) at departmental level.

Clive told Members that the Committee was recommending the adoption of the new Higher Education Strategy. This was agreed.

Members noted the report.

2013-14/42 **Any other business**

Confidential Business.

The Clerk advised that there were no items which should remain confidential.
This was agreed.

The meeting ended at 8:02 pm