

Chichester College

PROCEDURE FOR IDENTIFYING POTENTIAL NEW GOVERNORS

1. Introduction

- 1.1 Under revised arrangements agreed by the Governing Body in December 2004 appointments to the Governing Body will normally be made for an initial term of four years. Reappointment for a second term of office of four years and for a subsequent term of two years may be considered. In exceptional circumstances a Governor's term of office may be extended beyond 10 years. The justification for that further extension must be clearly stated together with its maximum duration.
- 1.2 The Principal has the right to serve as a member of the Governing Body and he or she is not therefore subject to these rules. Equally the Student Governor has a term of office of one year although he or she may be reappointed for a further term or terms of one year.

2. Procedure

- 2.1 The term of office for individual Governors expires on 31 July in the year in question. The only exceptions to this are the Principal who has no fixed term and the student Governor whose term of office runs from the start of the Summer Term to the end of the following Spring Term. To prepare for the reappointment or replacement of Governors on a timely basis the review will commence in the Autumn Term preceding the expiration of the term of office. The procedure will be as follows:
 - i) Prior to the meeting of the Governance Committee
 - Governors whose term of office is expiring will be identified.
 - Those who are eligible for reappointment will be asked whether they wish to be considered for a further term of office.
 - Those who are not eligible for reappointment will be identified.

- All Governors will be asked to submit the names of any individuals whom they feel might be suitable candidates after first having confirmed that they may have an interest in becoming a Governor of the College although this must not be construed as making any sort of offer to the individuals concerned.
 - Local employers, business and other organisations, including the major sponsoring organisations relevant to the type of potential vacancy, may be requested to put forward names of individuals from within their organisations who would be willing to be considered.
 - Organisations which have been identified to nominate Governors will be approached to establish whether they would wish to make such a nomination if invited.
 - Advertisements will be placed in the local press inviting interested individuals to put their names forward.
- ii) The responses will be analysed and the results, together with the applications, submitted to the Governance Committee at its Autumn Term meeting. The Committee will review the results and where the Governing Body is the nominating authority make arrangements to interview prospective Governors before making its final recommendations to the March meeting of the Governing Body.
- iii) Where an outside body is the nominating body the Governance Committee will consider what, if any, criteria should be set down to guide that body in considering its nomination. Provided that the individual(s) so nominated meet these criteria the Governing Body cannot reject the nomination.

2.2 Where there is a casual vacancy the appropriate stages of the relevant processes will be followed. The appointment will normally be made for the remainder of the term of office of the Governor who has resigned. Where this is less than one year that period will not count for determining the length of service of a Governor.