

HUMAN RESOURCES COMMITTEE

The next meeting of the Human Resources Committee will be held
in the Cathedral Room
on Thursday 4 June 2009 at 3.00 pm

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
3. Minutes
 - a) To confirm the minutes of the Meeting of the Committee held on Thursday 12 February 2009. (White)
 - b) A schedule of progress of action agreed at the last meeting of the Committee is attached for information. (Green)
 - c) Other matters arising.
4. Employment Law Timetable

A paper providing key dates for employment law is attached for information. Julie Sleeman will report further. (Cream)
5. Policies and Procedures

A report on new and revised policies and procedures is attached for consideration. (Lilac)
6. Staff Survey 2009

An analysis of the results of the 2009 Staff Survey is attached for information. Shelagh Legrave will report further. (Salmon)

Members are reminded that they have a personal responsibility to declare any interests they may have in items under discussion and to withdraw from the meeting during such discussions. To enable business to be conducted expeditiously it will be assumed that Members have read all papers presented with the Agenda. To further this aim Members are encouraged to seek clarification or additional information where necessary via the Clerk in advance of the Meeting.

7. Pay Award 2009/10
A report on the 2009/10 Pay Award is attached for information. Julie Sleeman will report. (Yellow)
8. Staff Committee Minutes
The minutes of the recent Staff Committee meetings held on 9 March 2009 and 11 May 2009 are attached for information. (Grey)
(Pink)
9. Review of 2008/09 Operational Priorities
Julie Sleeman will report on the Operational Priorities for the Human Resources Department. (Green)
10. Reward and Recognition Strategy Update
Julie Sleeman will present the proposals for the strategy. (Blue)
11. Potential Flu Pandemic
Julie Sleeman will report.
12. Calendar of Meetings 2010

Thursday 11 February 2010, 3.00 pm
Thursday 27 May 2010, 3.00 pm
Thursday 30 September 2010, 3.00 pm
14. Date of next Meeting

Thursday, 1 October 2009, 3.00 pm, The Cathedral Room.
15. Any Other Business

To consider any other items of business which have been notified to the Clerk to the Governing Body in advance of the meeting.
16. Confidential Items
Confidential items are included under Part II of the Agenda.