

GOVERNING BODY

The next Meeting of the Governing Body will be held
in the Cathedral Room on Wednesday, 14 December 2011 at 4.00 pm

The meeting will be followed by Christmas Dinner in the Goodwood Restaurant
for Governors and their Partners

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Governors are reminded that they have a personal responsibility to declare any interests they may have in items under discussion and to know that they may be required to withdraw from the meeting during such discussions.

3. Minutes

a) To confirm the Minutes of the Meetings held on Wednesday, 14 July 2010.

(White)

b) A schedule of progress on actions agreed at the last meeting of the Committee is attached for information.

(Green)

c) Other Matters Arising.

Members are reminded that they have a personal responsibility to declare any interests they may have in items under discussion and to withdraw from the meeting during such discussions. To enable business to be conducted expeditiously it will be assumed that Members have read all papers presented with the Agenda. To further this aim Members are encouraged to seek clarification or additional information where necessary via the Clerk in advance of the Meeting.

4. Items Recommended for Approval

- a) Management Accounts, Financial Statements, Statutory Accounts and Members Report for 2010 - 11.

A report from the Finance & General Purposes Committee following the review of the management accounts and the financial statements and statutory accounts of the Corporation and its subsidiary companies for 2010 - 11 is circulated for consideration.

(Blue)

***Governors are requested to bring with them to the meeting the Members' Report and Financial Statements and Management Accounts for the year ended 31 July 2011 which were circulated with the agenda for the Finance & General Purposes Committee of Wednesday, 30 November 2011.**

(Circulated separately)

- b) Audit Committee

- (i) Annual Report of the Internal Audit Service

The Annual Report of the Internal Audit Service for 2010 - 11 is attached for consideration.

(Yellow)

- (ii) Annual Report of the Audit Committee

The Annual Report of the Audit Committee is attached for consideration.

(Lilac)

- c) Risk Management

- (i) Annual Report

To receive the Annual Report of the Risk Management Group.

(Grey)

- (ii) Risk Register

A copy of the revised Risk Register and Risk Register Action Plan is circulated for information.

(White)

- d) Strategic Plan 2012 - 15

To consider the revised Vision, Mission and the Strategic Objectives for 2012 - 15. Sarah Stannard will report.

(Green)

- e) Standing Orders
To consider the recommendation of the Governance & Search Committee that the revised Standing Orders be adopted. (Gold)
5. Items for Information
- a) Internal Audit Report - Executive Summary
To receive the Executive Summary and Action Plans from the Internal Audit Report for October 2011. (Cream)
- b) Management Accounts to 31 October 2011
To receive the management accounts to 31 October 2011. (White)
- c) Chichester College Financial Plan 2011 - 14
As reported to the Finance and General Purposes Committee to note the judgement of good from the Skills Funding Agency on the College's financial plan for 2011 - 14. (Pink)
6. Summary of Committee Business
A summary of the business discussed at the various meetings of the Committees held since the meeting of the Governing Body on Wednesday, 20 July 2011 is circulated for information, together with the draft minutes of the Committee meetings. Committee Chairmen and members are invited to raise any items of interest which have not already been dealt with at the Meeting. (Blue)
(Separate frontsheet)
7. Self Assessment and Quality Improvement Plan Process
Andy Green will give a presentation on the recent Self Assessment Process and the Quality Improvement Plan.
8. Reputation Management Project
Sarah Stannard will present the outcome of the Reputation Management Project.
9. Capital Strategy Update

Julie Sleeman will give a presentation to update the Governing Body on the progress of the Capital Strategy.

10. Principal and Chief Executive's Report

Shelagh Legrave will present her Autumn Term Report.

11. Dates of Future Meetings

a) Governing Body

Wednesday, 28 March 2012, 4.00 pm, in the Cathedral Room.

b) Governor Development Event

The next Governor Development Event will take place on Friday, 9 March 2012 from 2.00 - 4.00 pm in the Cathedral Room.

12. Any Other Business

To consider any other items of business which have been notified to the Clerk of the Governing Body in advance of the meeting.

13. Confidential Items

Confidential items are included under Part II of the Agenda.