

GOVERNANCE & SEARCH COMMITTEE

The next meeting of the Governance & Search Committee will be held in the Cathedral Room on Thursday 5 March 2009 at 3.00 pm

A G E N D A

1. Apologies for Absence
2. Declarations of Interest
3. Minutes
 - a) To confirm the minutes of the meeting held on Monday 24 November 2008. (White)
 - b) A schedule setting out progress on actions agreed at the last meeting of the Committee is attached for information. (Green)
 - c) Other Matters Arising
4. Governor Role Description

A report by the Clerk to the Governing Body is attached with the Governing Body structure chart, for discussion. (Peach)
5. Review of the Composition and Membership of the Governing Body.
 - a) Current Vacancy

A report by the Clerk to the Governing Body is attached for consideration. (Grey)
 - b) Forthcoming Vacancies

A report by the Clerk to the Governing Body is circulated for consideration. (Blue)

Members are reminded that they have a personal responsibility to declare any interests they may have in items under discussion and to withdraw from the meeting during such discussions. To enable business to be conducted expeditiously it will be assumed that Members have read all papers presented with the Agenda. To further this aim Members are encouraged to seek clarification or additional information where necessary via the Clerk in advance of the Meeting.

6. Student Committee - Governor Quorum

The quorum for most Committees of the Governing Body has been set at 40 per cent. For the Student Committee this was translated to 40 per cent of the Governor members and 40 per cent of the Student Executive. At a recent meeting the quorum for governor members was made up of the Chairman together with the two student governors. From a student perspective greater importance is placed upon attendance of Governors who are members of the College core community, in terms of being staff or student members. To bolster the Committee it is suggested that the Chairman and Vice-Chairman of the Governing Body become full members of the Committee rather than attending in ex officio capacity. It is further suggested that the quorum for governors should be two of the five non-staff/student governors serving on the Committee.

7. Internal Audit Review of Governance and Management

The report by Hampshire Audit Services on their annual review of governance and management is attached for information. (Yellow)

8. FE Sussex Governors Conference

The draft agenda of the Annual Governors' Conference organised by FE Sussex is attached for information and consideration of who should attend. (Lilac)

9. Association of Colleges - Regional Governors Network

A letter from Tony Alderman, Chair of the Governors Council, is circulated for information. (Pink)

9. Date of next Meeting

Thursday 11 June 2009, 4.00 pm, The Cathedral Room.

10. Any Other Business

To consider any other items of business which have been notified to the Clerk of the Governing Body in advance of the meeting.

11. Review of the Business of the Meeting

Members of the Committee are invited to consider whether any items of business before the meeting might have been dealt with in a different or more appropriate manner.