

FINANCE & GENERAL PURPOSES COMMITTEE

The next meeting of the Finance & General Purposes Committee will be held in the Principal's Office on Wednesday, 30 November 2011 at 4.00 pm

AGENDA

1. Apologies for Absence
2. Declarations of Interests
Governors are reminded that they have a personal responsibility to declare any interests they may have in items under discussion and to withdraw from the meeting during such discussions.
3. Minutes
 - a) To confirm the Minutes of the Meeting held on Wednesday, 6 July 2011. (White)
 - b) A schedule on progress of actions agreed at the last meeting of the Committee is attached for information. (Green)
 - c) Other Matters Arising.
4. Membership of the Committee
The membership of the Committee for 2011 - 12 is as follows:

Mr John Goble (Chairman)	Sir Paul Haddacks
Mr David Galloway (Vice-Chairman)	Mr David Hazelden
Mr Christopher Chapman	Mrs Shelagh Legrave
Mr Alan Clark	Miss Frances Russell
5. Accommodation, EU and International Fees
Details of the proposed Accommodation, EU and International charges for 2012 - 13 are circulated. Steve Coulthard will report. (Gold)

Members are reminded that they have a personal responsibility to declare any interests they may have in items under discussion and to withdraw from the meeting during such discussions. To enable business to be conducted expeditiously it will be assumed that Members have read all papers presented with the Agenda. To further this aim Members are encouraged to seek clarification or additional information where necessary via the Clerk in advance of the Meeting.

6. Financial Overview of Brinsbury 2010 - 11
 A report by Steve Coulthard showing a financial overview of Brinsbury in 2010 - 11 is circulated for information. Sarah Stannard and Steve Coulthard will report. (Yellow)
7. Chichester and Brinsbury Capital Plans
- a) Brinsbury Campus Animal Care Centre
 The business case for the development of a new Animal Care Centre at the Brinsbury Campus is circulated for consideration. Julie Sleeman will report. (Pink)
- b) Chichester Campus G Block
 The business case for the development of G Block at the Chichester Campus is circulated for information. Julie Sleeman will report. (Blue)
8. Management Accounts 2010 - 11
 To receive the Management Accounts for the year ended 31 July 2011. (Circulated separately)
9. Statutory Accounts and Financial Statements 2010 - 11
 To consider the draft statutory accounts as follows:
- a) College Consolidated Accounts for the year to 31 July 2011. (Circulated separately)
- b) Anglia Examination Syndicate Limited for the year to 31 July 2011.
- c) Chichester College Services Limited for the year to 31 July 2011.
10. RSM Tenon Audit Limited Draft Management Report 2010 - 11
 To receive the Draft Management Report* on the Financial Statement for the year ended 31 July 2011. (Circulated separately)

*This report is supplied on a confidential basis to the Corporation. In line with the recommendation of the second Nolan report the Governing Body believes that they should be available for public scrutiny on the understanding that any third party should not rely on them for any purpose whatsoever and that any questions arising from them should be directed the Corporation through the office of the Clerk to the Governing Body and not through the audit firms.

11. Transfer of Surpluses
To note the following the practice in previous years that any surpluses from the subsidiaries will be transferred to the College under Gift Aid.

12. Management Accounts 2011 - 12
To receive the Management Accounts for the year to 31 October 2011. (White)

13. Chichester College Financial Procedures
A report on revisions to the College Financial Procedures is circulated for consideration. Steve Coulthard will report. (Green)

14. Tuition Fees 2012 - 13
It is recommended that the full time fee for 2012 - 13 increases by 5 per cent to £1260.00. Shelagh Legrave will report.

15. Chichester College Financial Plan 2011 - 14
A letter from the Skills Funding Agency outlining their response to the College's Financial Plan for 2011 - 14 is circulated for information. (Cream)

16. Date of Next Meeting
Wednesday, 14 March 2012 at 4.00 pm, the Cathedral Room.

17. Any Other Business
To consider any other items of business which have been notified to the Clerk to the Governing Body in advance of the meeting.

18. Confidential Items
Confidential items are included under Part II of the Agenda.