

TERMS OF REFERENCE OF THE BUILDINGS & ESTATES COMMITTEE

Membership

The Buildings & Estates Committee shall comprise seven members of the Governing Body. The quorum shall be three (excluding ex officio members).

Terms of Reference

- (a) To keep the Corporation's Accommodation Strategy under continuous review in the light of educational needs and to recommend changes to the Governing Body.
- (b) To keep the use of the College's estates and buildings under review including the potential for third party operations, and make recommendations to the Governing Body.
- (c) To make recommendations to the Governing Body on the acquisition or disposal of land and buildings.
- (d) To make recommendations to the Governing Body in respect of capital projects including the prioritisation, budget and the construction phases.
- (e) On projects with an estimated value of £1m (inclusive of VAT) or more to approve the method of procurement provided that relevant expenditure is covered in the related budget.
- (f) To give detailed approval to capital projects over £1m in value, (inclusive of VAT) which have been approved in principle by the Governing Body as part of the Accommodation Strategy and for which provision has been made within the financial forecast.
- (g) To provide on behalf of the Governing Body direction to and oversight of major capital projects and to ensure that major capital projects adhere to the aims and objectives established by the Governing Body as set out in the strategic plan, the underlying accommodation strategy and the approved budget.
- (h) To review the outcome of each completed capital project and make such comments or recommendation as it considers appropriate to the Governing Body in respect of future capital projects.
- (i) To review Skills Funding Agency guidelines related to asset and estate affairs and to recommend appropriate action.
- (j) To take an overview in relation to issues related to the environment and sustainability and to approve and review the Colleges Environmental Policy on behalf of the Governing Body.

- (k) To consider Local Plan policies and in particular town planning matters relating to the College's premises and other planning and highway policy statements and planning applications affecting the College.
- (l) To review the Committee operations and effectiveness biennially, together with the Committee's Terms of Reference and Annual Business Plan and make recommendations for changes to the Governing Body.