

## BUILDING & ESTATES COMMITTEE

The next meeting of the Building & Estates Committee will be held in the Cathedral Room on

Tuesday 4 November 2008 at 3.30pm

### A G E N D A

1. Apologies for Absence
2. Tour of the Chichester Campus

*A brief tour of the Chichester Campus will take place to view the site of the proposed development.*

4. Capital Project

a) Monthly Report

*The monthly report prepared by Arcadis AYH is attached for information. It incorporates the Project Manager's report, the Design Team's progress report and the Cost Consultant's monthly report.*

(grey)

b) Sign Off Procedures

*Acradis AYH will report*

Members are reminded that they have a personal responsibility to declare any interests they may have in items under discussion and to withdraw from the meeting during such discussions. To enable business to be conducted expeditiously it will be assumed that Members have read all papers presented with the Agenda. To further this aim Members are encouraged to seek clarification or additional information where necessary via the Clerk in advance of the Meeting.

5. Minutes

a) *To confirm the minutes of the meeting held on Thursday 11 September 2008*

(White)

b) *A schedule on progress of actions agreed at the last meeting of the Committee is attached for information*

(Purple)

c) *Other Matters Arising*

6. Date of Next Meeting

*The date of the next meeting is Thursday 11 December 2008 at 4.00pm.*

7. Any Other Business

*To consider any other items of business which have been notified to the Clerk to the Governing Body in advance of the meeting.*

8. Review of the Business of the Meeting

*Members of the Committee are invited to consider whether any items of business before the meeting might have been dealt with in a different or more appropriate fashion.*

9. Confidential Items

*Confidential items are included under Part II of the Agenda.*

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